

NOTICE ON PROTECTION OF PERSONAL DATA

As American Business Forum in Turkey ("ABFT"), we hereby notify you as a Data Controller that, according to Law No. 6698 on the Protection of Personal Data (the "LPPD"), your personal data, that is shared by you upon our request as relevant, limited and proportional to the purposes for which the data are processed, will be recorded, stored, retained, rearranged, shared with the institutions legally authorized to request these data, transferred to third parties inside or outside the country under the terms and conditions set out in the LPPD and other laws, may be assigned, classified and processed otherwise as set forth under the LPPD limited to the purposes for which the data are processed.

The purposes and reasons of ABFT for processing your personal data are; complying with our obligations arising from laws, including but not limited to the Law No. 5253 on Associations, providing the members with services related to organizational activities, sending members notifications and announcements in relation to activities and reports, reporting obligations set forth in the legislation and determined by the relevant regulatory authorities, and all other reasons provided in the laws.

For the purposes detailed hereinabove, institutions and organizations granted permission through the provisions of the Law No. 5253 on Associations; our direct/indirect domestic/cross-border affiliates and other third persons that we cooperate with and purchase contractual services from to conduct our operations as ABFT.

Your personal data may be collected verbally, in writing or electronically through our website, e-mail or through other mediums.

According to Article 11 of the LPPD, by reaching us through the e-mail address info@amchamturkey.com, you are entitled to request the following with respect to your personal data:

- a) to learn whether the personal data relating to you are being processed,
- b) if it is processed, to request information with regard to processing,
- c) to learn purposes of the processing and whether they are used for such purpose or not;
- d) to know the third persons within or outside the country to whom the personal data are transferred,
- e) to request correction of the personal data if the data is processed incompletely or inaccurately,
- f) to request deletion or destruction of the personal data under the conditions set forth in Article 7 of the LPPD,
- g) to request notifying third persons to whom the personal data are transferred, about the processes completed within the scope of (d) and (e),
- h) to object to negative consequences about you that are concluded as a result of analysis of the processed personal data exclusively by automatic means,
- i) to claim indemnification if the you suffered damage due to illegal processing of your personal data.

You may exercise your rights listed above through filling out a form that you can obtain from ABFT and sending it in writing to the following address:

*American Business Forum in Turkey
Buyukdere Cad. No. 201
Levent Loft 34394 Levent – Istanbul*

The requests found in your application will be resolved as soon as possible according to the nature of your request and within thirty days at the latest free of charge. However, if your request incurs additional cost to our company, then you may be charged over the tariff fee determined by the Personal Data Protection Board.